

**City of Santa Paula - Planning Department  
Schedule of Fees\***

SERVICE OR ACTIVITY	FEE	PER	ADDITIONAL INFORMATION
<b>Fast Track</b>	Double Original Fee	Application	Subject to Director Approval
<b>ADMINISTRATIVE PPROVALS</b>			
<b>Minor Modification (MM) (includes Time Extensions, may require attorney deposit)</b>	\$1,029 1 <sup>st</sup> item \$331 each additional item	Application	
<b>Airport Land Use Consistency Review</b>	\$698	Application	
<b>Concept Review or Pre-Application</b>			
By Staff**	\$662	Review	
By Planning Commission	\$1,103	Review	
Condo Conversion Review	\$147	Dwelling Unit	
<b>Design Review</b>			
Major: Commercial/Industrial, Multi-Family	FAHR	Application	\$845 Deposit
Minor: SFR brought onto site, Carports, Fences	\$520	Application	
Home Occupation Permit	\$105	Permit +	Bus. Lic. & B&S inspection \$105 + \$23
Landscape Plan Review/Inspection	\$254	Permit +	Consultant Review
<b>Plancheck Review</b>			
Discretionary Approvals Parcel Map or Tract Maps without structures	\$578	Application	Parcel Map or Tract Map with structures \$578 + \$26 per unit/lot
Administrative Approvals greater than 500 sq ft	\$289	Application	
Other changes & new construction less than 500 sq ft	\$147	Application	
Over the Counter Project Review	\$63		
Additional Fees for 3 <sup>rd</sup> + review	\$95 each time		
Second Unit Permit (Includes Design Review and NLUR)	\$924	Application	
<b>Signs</b>			
Sign	\$86 per sign		SPMC § 16.48.280 – When an applicant seeks a sign permit for an illegal sign, the fee for such a sign permit will be doubled to cover the City's additional administrative expenses.
Master Sign Plan, Amendments to Sign Plan, Monument signs	FAHR		\$662 Deposit
Banner Permit	\$25		
Temporary Occupancy Permit	\$462	Application	
<b>Tree Removal Permit</b>			
1-3 trees	\$81	Application	
4 or more trees	\$81 +\$53 ea additional tree	Application	
Zoning Clearance	\$147	Application	
Zoning Clearance (new business zoning & parking verification)	\$53	Application	
<b>DISCRETIONARY APPROVALS</b>			
<b>Annexations</b>	<b>FAHR</b>		<b>\$2,352 Deposit</b>

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<b>Appeals</b>			
To Planning Commission	\$924	Appeal	
To City Council	\$1,155	Appeal	
<b>Conditional Use Permit (Includes Design Review)</b>			
Major: New Construction, Site Improvements, Sale of Alcohol, Surface Mining	FAHR	Application	\$3,528 Deposit
Minor: Change of Use, Freestanding signs requiring a CUP	FAHR	Application	\$3,528 Deposit
Density Bonus Review	\$1,386	Application	
Development Agreement	FAHR		\$3,150 Deposit
Farm Animal Permit	\$79	Permit	
General Plan Amendment	FAHR		\$3,150 Deposit
Growth Management Allocation	\$777	Application	
Historic Landmark Certification (Certificate of Appropriateness)	\$520	Application	
Modification to PD, CUP (MOD)	\$158		
	\$1,386	Application	
<b>Planned Development Permit</b>			
Residential	FAHR	Application	\$3,150 Deposit
<b>Specific Plan</b>			
Review	FAHR, City Costs (Attorney & Consultant)		\$8,400 Deposit
Amendment	\$1,995+ Consultant Costs		
Temporary Use Permit	\$462	Permit	
<b>Variance</b>			
Major: Multiple Items. Dev. Stds	FAHR	Application	\$3,150 Deposit
Minor: Single Item/Dev. Std.	FAHR	Application	\$1,176 Deposit
Zone Change/ Zoning Text Amendment	FAHR	Application	\$5,513 Deposit
<b>Adult Business</b>			
New/relocated/expanded Trans/Suspend/reinstate	FAHR	Application	\$3,896 Deposit
Annual Renewal of permit	\$630	Application	
New Employee/Annual Renewal Employee	\$630	Application	
<b>Massage Business/Clinics</b>			
Massage Clinic (New / relocated)	FAHR		\$662 Deposit
Massage Clinic (Renewal)	\$315		Annual
Massage Technician Permit (New)	FAHR		\$662 Deposit
Massage Technician Permit Renewal	\$315		
Outdoor Dining/Café Entertainment (may require Attorney deposit)	\$252	Application	
<b>SUBDIVISION MAP ACT</b>			
	<b>FEE</b>	<b>PER</b>	<b>ADDITIONAL INFORMATION</b>
Parcel Map	FAHR	Application	\$3,150 Deposit
Tentative or Vesting Tract Map	FAHR	Application	\$3,150 Deposit
Lot Line Adjustment, Reversion to Acreage, Lot Merger, Certificate of Compliance	\$693	Application	

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<b>ENVIRONMENTAL REVIEW</b>				
<b>County of Ventura Filing Fee</b>	\$ 50			Check made out to <b>Ventura County Clerk</b>
Categorical Exemption	\$231	Review		
* Initial Study and Negative Declaration or Environmental Impact Report	FAHR		\$6,615 deposit	Plus 25% Admin fee
Mitigation Monitoring/Reporting	\$840		\$840 Annual Deposit	
<b>MISCELLANEOUS</b>				
Attorney Fee	As billed	Application	\$630 Deposit (1)	
Technology Fee	\$11	Per project /application (2)		
Inclusionary Housing Ordinance	FAHR		\$588 Deposit (3)	
<b>In-Lieu Fee Calculations</b>				
City Architectural Design Review Services per Resolution 6533	As billed		\$1,575 Deposit (4)	
<b>Engineering Plan Review Fee (Public Works Fee)</b>				
Single Family Addition	\$ 79			
Commercial/Industrial to 5,000 sf	\$158			
Multifamily to 5,000 sf, Hillside Single Family, and Commercial/Industrial over 5,000 sf.	\$315			
Subdivisions & large projects	FAHR	Deposit to be determined by Plan Check Engineer		
<b>Legal Advertising for Public Hearings</b>	\$131	Per Hearing		
<b>Legal Advertising Notice for Environmental (ND,MND,EIR)</b>	\$210	Per Notice		
<b>Document Printing/Copying</b>				
Black/white 8 ½ x 11 (10 or less pages)	\$ 3 min.			
Black/white 8 ½ x 11 (additional over 10 pages)	.11	Page		
Black/white 8 ½ X 14	\$ 3	Page		
Black/white 8 ½ x 17	\$ 5	Page		
<b>Maps</b>				
GIS Map 2'x3'	\$21			
General Plan Map color 2.5' x 3'	\$21			
General Plan Map color, 11"x 17"	\$11			
Zoning Map, color, 11"x 17"	\$11			
<b>Documents</b>				
1998 General Plan, bound	\$32			
1998 General Plan EIR, bound	\$32			
2002 Housing Element	\$27			
2004 Development/Zoning Code	\$32			
Postage-mailing copies	Postage rate		\$3 minimum	
<b>Subscriptions</b>				
Planning Commission Agendas	\$32 yr.			
Planning Commission Minutes	\$37 yr.			
Services provided by department personnel not covered	FAHR plus material costs		\$50 deposit	

## **City of Santa Paula - Planning Department Schedule of Fees\***

Passed and adopted by the City Council on February 21, 2006, Resolution No. 6272, effective April 24, 2006.

Revised by City Council on June 16, 2008, per Resolution No. 6502, effective on July 16, 2008.

Revised by City Council on August 15, 2011, per Resolution No. 6757, effective on August 15, 2011.

\*\*At the discretion of the Planning Director, the fee for Concept Review for large projects with multiple permit requests will be based upon FAHR with a \$400 deposit

Effective August 15, 2011 FAHR RATES=Fully Allocated Hourly Rate: Assistant Planner 67/hr, , Deputy Planning Director 98/hr, Planning Director 120.50/hr.

- (1) Due to nature of project, Planning Director may require larger deposit.
- (2) Technology charge is a new fee assessed to cover permit processing software development, record retention and technology advancement.
- (3) New service to assist with implementation of IHO.
- (4) Resolution 6533 implements City Architectural Review of specific types of projects due to their size and location (see applicable list for projects requiring this review).