



City of Santa Paula Planning Department Information Bulletin No. 7 Do I need a Home Occupation Permit?

What is a Home Occupation Permit?

The Home Occupation Permit (HOP) allows City residents to conduct a business from their home, however not all types businesses qualify for a HOP. In general the proposed business must not create noise, odors, or additional traffic than what normally takes place in the neighborhood and outdoor storage of items related to the business is not allowed. A business license and a Home Occupation Permit (HOP) must be obtained before commencing your business. The purpose of the Home Occupation Permit is to ensure that your home business does not become a nuisance to your neighbors!

How do I know if my home-based business qualifies for a HOP?

To find out if your proposed home business qualifies for a HOP please contact the Planning Department by calling 805-933-4214 ext. 214. Be prepared to answer questions about the proposed business. The following types of businesses are not permitted as home occupations:

- Adult businesses including escort services, massage parlors, and the making of adult movies.
- Animal boarding, breeding, or grooming facilities.
- Automotive and other vehicle repair (body or mechanical) upholstery, painting or storage.
- Barber or beauty shop.
- Carpentry or cabinet making.
- Firearms/weapons dealerships.
- Businesses involving retail sales at the home.
- Welding or machine operation.
- Any other businesses as determined by the Planning Director not to be incidental to or compatible with residential activities.

Can I place an outdoor sign outside of my home to advertise my home business?

No! Placing any type of window sign or any outdoor sign on or in front of the home to advertise your home business is not permitted. Additionally, signs cannot be placed on the public right-of-way such as the sidewalk and the City street. Printed advertising should not provide the residential address as the business location.

Where do I obtain the forms?

Forms for both the business license and the HOP can be obtained from the Planning Department. The fee for the HOP is due upon submittal of your application. Once the HOP is inspected and approved, you may submit the form for your business license and pay the applicable tax.

How can I obtain more information?

For zoning information and to learn more about Home Occupation Permits call **805.933.4214 ext. 214** or stop by our office at **200 S. 10th Street in Santa Paula**. You can also visit us on the world wide web at www.ci.santa-paula.ca.us/planning to review Chapter 16.230 of the Municipal Code titled "Home Occupation Permit".

InfoBulletin#7, rev. 6/2009