

## CITY OF SANTA PAULA

### RESERVE FIREFIGHTER/EMT,

**DEFINITION:** On a part-time, volunteer basis (a nominal expense stipend is provided), under direct supervision, actively participate in fire suppression, emergency medical service, hazardous materials response, rescues, and fire prevention activities; operate and maintain fire fighting apparatus and equipment, maintain fire stations.

**EXAMPLES OF DUTIES:** Respond on a fire apparatus as part of an engine company to provide fire suppression, emergency medical service, rescue, hazardous materials response and other emergency and public services; participate in scheduled training and shift assignments, assist in the maintenance and operation of stations and equipment, assist in fire inspections for conformance with fire and life safety laws and regulations; respond to citizen questions and complaints regarding fire laws and regulations; provide fire and life safety education programs; perform enforcement assignments for fire prevention; perform other related emergency and non-emergency routine and special assignments as directed.

**Essential Position Functions:**

Ability to safely perform a wide variety of physical activities, including continuous heavy physical work, major and minor repairs and adjustments requiring hand and finger dexterity as well as full hand, arm and shoulder movement; participate in routine and emergency operations requiring full unassisted ambulatory activity including bending, stooping, twisting from the waist, lifting up to 100 pounds on a regular basis from both ground and shoulder level, walking on uneven surfaces, squatting, climbing, lying prone, running, pulling heavy weights and climbing ladders, both indoors and outdoors with potential exposure to water, heat, smoke, and other hazardous substances. Wear respirators, protective safety clothing and boots. Have full driving capabilities, including full arm, shoulder, leg, and neck movement. Ability to drive and read small print with corrected vision. Serve on 24 hour shifts weekdays, weekends, and holidays as assigned.

**QUALIFICATIONS:** Education and Experience: Graduation from high school or equivalent. Graduation from a Firefighter Academy and/or significant coursework in Fire Science desired. Ability to speak Spanish desired.

Knowledge of CPR and EMT-1 scope of practice; basic hand tools and automotive mechanics; basic safe work practices and procedures, basic driver/operator standards. Ability to learn and follow city and department policies, rules and instructions. Apply firefighting and driver/operator procedures; demonstrate mechanical aptitude required in the operation of firefighting equipment; react quickly and calmly to and exercise good judgment in responding to emergencies; exercise initiative in completing assignments; establish and maintain effective working relations with other department/agency representatives, co-workers, and the public; learn the fundamental legal and administrative policies related to fire safety and prevention; prepare written reports neatly using correct spelling and grammar; understand and carry out oral and written instructions and directions.

**LICENSES & CERTIFICATES REQUIRED:** 1) California Drivers License Class C or higher. 2) CPR and EMT-1 certifications to Ventura County Health Care Agency standards; 3) Certificate of successful completion of CPAT. 4) Certificate of current Hepatitis B immunization prior to start date. 5) Pass a comprehensive medical evaluation prior to start date and whenever there is reasonable belief by the City that a medical examination is required by business necessity and job-related reasons. Maintain all required immunizations and certifications.

**OTHER REQUIREMENTS:** Participate in engine company hour shift assignments at least two 24 hour shifts per month or the equivalent as assigned, including at least one 24 hour shift per month on Mondays, Tuesdays, Wednesdays or Thursdays; respond from off-duty status to major incidents when summoned and available. Participate satisfactorily in all assigned drills and training sessions. Reserve status is conditioned upon continued ability to pass the Department's comprehensive medical evaluation prior to start date, every two years thereafter, and as otherwise directed by the Chief.