

For the Special City Council Meeting of February 22, 2005

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council
From: Alvertina Rivera, Finance Director
Subject: FY 2004/05 Mid-Year Statement of Revenues & Expenditures
Date: February 11, 2005

Recommendation: It is recommended that the City Council review and file the attached Statement of Revenues & Expenditures and CIP Update Report.

Fiscal Impact: None

Personnel Impacts: None

General Discussion: The attached report is a summary of the financial activity for the City's most significant funds (i.e. General and Enterprises) as of December 31, 2004. The report is a summary of the revenues & expenditures for these funds with an Actual to Budget comparison to better assess the progress of each fund.

In analyzing the attached report, the following information should be taken into consideration:

- a. Revenues & expenditures are recorded during the period received or paid. It is only at Year End that accrual entries are made to associate the revenues & expenditures to the corresponding period.
- b. The receipt schedule of revenues varies according to the source of funding. As an example, property tax payments are received as follows; 55% in December, 41% in April, & 4% in June. This year, the triple flip and the MVLF backfill has significantly altered the property tax payments as now 25% of the Sales Taxes and 67% of the Motor Vehicle license fees are paid as property taxes. Unlike the traditional property tax payments, these are paid half in January and the half in May.
- c. Although most expenditures are monthly, there are some quarterly, semi-annual, and even annual expenditures. Examples of such include Debt Service payments, Liability Insurance, Worker's Comp, and Audit Fees.

General Fund Revenue Analysis:

- The **Sales Tax** figure of \$610,574 reflects revenues for only five months. If an average of the monies received to-date was used to project the amounts to be received for an additional month, this figure would be \$122,115; bringing the total revenues to \$732,690 or 54% of the budgeted figure. However the average is overstated by approximately \$50,000 which represents the first payment received in August that was not adjusted for the triple flip effect. The triple flip is essentially where the State of California has kept 25% of the monthly Sales Tax payment due the City and replaced it with two equal payments of Property Tax payments in lieu of the Sales Tax. These payments are received in January and May. Staff is therefore leaving the estimate for Sales Tax unchanged.
- **Property Taxes** were at 28% of the annual projection. The “traditional” Property taxes, are at 51%, which is 4% lower than normal for the end of December. Typically by this time we have received 55% of the annual revenue for this category. Staff is recommending a decrease of \$80,000 for the projected revenues. This year there are two new components to the Property Tax category. These are the Property Taxes in lieu of Sales Tax and MVLF. The final estimates for those components are now available. According to these estimates, the City will receive over \$181,600 more in MVLF than the prior year. Staff is therefore recommending, as part of the mid-year adjustments, changes to these figures. The net effect of the Property Tax In Lieu fees will be an increase in revenues of approximate \$212,314 to the General Fund. When combined with the decrease in traditional property taxes, the revenues projections will increase by \$132,314.
- In the past **Franchise Fee Taxes** have been received as follows: 26% in March, 47% in April, and 27% in June. This year Adelphia has gone from remitting payments on a semiannual to a quarterly basis. Adelphia’s Franchise fees represent approximately 57% of all Franchise fees. The \$46,397 payment made for the first quarter is in line with the annual projection. At this point, staff anticipates receiving the entire budgeted figure this fiscal year.
- The apparent negative variation in **All Other Taxes** is attributable to the Business License Fees. These fees are calendar year based and are payable during the first part of the calendar year. The variation in this category should therefore diminish within the next quarter.
- **Licenses and Permits** reflect a significant shortfall, with revenues at only 40% at mid-year. This apparent shortfall is due to Building Permit revenues materializing at only 35% of projections. However, the Building and Safety department is expecting (within the next couple of months) three very large projects that will generate the revenue currently projected.

- **Fines & Penalties** are performing as expected.
- **Interest & Rent Income** projections are slightly slower than projected, yet still within a reasonable range of 3.5%. If this trend persists through the remainder of the fiscal year, it will represent a shortfall of \$11,400. Staff is not altering the existing projections.
- The **Motor Vehicle In-Lieu** figure of \$116,080 or about 51% of the annual projected amounts, represents 5 months worth of payments. The average monthly receipts are approximately \$23,200. According to an independent consultant with the League of California Cities, annual projections should not be reflective of the amounts received during the first half of the year. That consultant is recommending the State Controller's estimates. Staff is therefore, recommending decreasing its original projection by \$60,000 to bring its projected revenues closer to the State Controller's estimates.
- The **Other Intergovernmental Revenue** figure of \$97,831 reflects Prop. 172 funds for Public Safety revenues of only four months. If an average of the monies received to-date was used to project the amounts to be received for the additional months, this figure would bring the total revenues to \$146,747 or 60% of the budgeted figure. In addition to the Prop. 172 monies, the Fire department received over \$3,000 more in State Mutual Aide reimbursement than expected. Staff is recommending increasing revenue projections for this category in the amount of \$21,500.
- **Charges for Current Services** is 6% below the mid-year target. The major reason for this shortcoming is the unrealized reimbursements that were expected, specifically from the Fagan Canyon project. Another contributing factor is the apparent overestimating of Personnel Reimbursements for Filming by the Police Department. In light of this information, staff is recommending decreasing revenues for this category by \$120,000 in Planning and \$20,000 in Police. An increase of revenues to account for the School Resource Officer at Isbell will also be required in the amount of \$52,760, along with a corresponding expenditure allocation for this purpose.
- At mid-year, **Other Revenues** have already taken in almost \$168,500 more than the annual projection. The recognition of Developer Deposits earned in prior years accounts for almost \$140,000 of those revenues, with the remaining amounts relating to unanticipated Worker's Compensation reimbursements for the Police Department. Staff is recommending adjustments in the amounts of \$140,000 for Planning prior year revenues and \$20,000 for the Police Department's Worker's Comp. reimbursements.

The bottom line is that the overall General Fund revenue projections will increase by approximately \$166,574.

General Fund Expenditures:

All departments with the exception of General Administration, Community Services and Economic Development are within a reasonable target percentage of their annual budgets.

Administration

A large part of overage in General Administration is due to the large annual liability insurance payment that is paid at the beginning of the fiscal year. Also contributing to the high expenditures are the legal expenses on Personnel matters, an error in budgeting the City Manager's Benefits, as well as Training and Meeting expenses that have exceeded the budget allocations. Staff has recommended decreasing MIS Capital Expenditures in order to avoid a full hit to the General fund however General Administration will require an additional allocation to complete this fiscal year of \$25,501.

Community Services

The Recreation and Leisure Program will require an allocation of \$28,000 for expenses incurred in the Citrus Festival. The City was able to recover \$2,195 in fees for the event, which is already reflected in the GF revenues. The Community Center program will also require a \$7,000 allocation to replace the air condition system that is no longer functioning.

Fire

The lease payment for a fire safety vehicle, whose lease was paid off in FY 2003/04, was budgeted in this year. Staff is therefore requesting the allocation to make this payment be deleted from the fire department budget.

Police

An expenditure allocation is needed for the School Resource Officer at Isbell Middle School. An offsetting revenue adjustment is being proposed to account for the reimbursement the City will receive. There should be no net effect to the General Fund by this transaction.

Economic Development

Economic Development has expended 100% of its allocation, with its contribution to the Heritage Valley Tourism organization. This contribution is the only General Fund expenditure for Economic Development, the majority of economic development efforts are made through the Redevelopment Agency.

Assuming the recommended budget adjustments totaling \$141,761 are granted and expenditure patterns follow the preceding six months for the remainder of the 2004-05 FY, those allocations should suffice to cover all General Fund operations. Additionally, the City should end with close to \$25,000 more in fund balance than projected.

Enterprise Funds:

Revenues for the Refuse, Sewer and Water Funds appear very close to the projected figures. The Interest & Rent Income category for the Sewer appears under-budget because of a debt service payment due from the Redevelopment Agency during the latter part of this fiscal year. Overall, the revenues will likely end within 1% to 2% of the budgeted figures.

The variation in **Sewer** Maintenance & Operation expenditures are due to savings in the costs to operate the plant, as well as, lower legal expenses than projected. Staff is recommending amending its original projections as part of the mid-year adjustments. The remaining difference is due to expenditures being reflected on a cash basis.

The variation in **Water** Maintenance & Operation expenditures are due to the significant Debt Service payments, Replenishment charges, and Water purchases that are payable in the latter part of the fiscal year for the Water Fund, as well as, new equipment purchases that have not been made. Additionally, some costs for debt service fees were budgeted, that no longer apply due to the refinancing of the 1996 Water Bonds. These costs are included in the mid-year adjustment recommendations. The remaining difference is due to expenditures being reflected on a cash basis.

At this time, the **Refuse** Division is performing in accordance with the previous projections.

The expenditures in the area of Capital Projects are reflective of the status of such projects. A CIP Status Summary report is attached for your review.

Alternatives:

1. Receive and file the attached Mid-Year Statement of Revenues & Expenditures
2. Refer report back to staff for additional review and/or modifications

STATEMENT OF REVENUES & EXPENDITURES
BUDGET to ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2004

Revenues	General Fund			Refuse Enterprise			Wastewater Enterprise			Water Enterprise		
	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget
Sales Taxes	1,346,100	610,574	45.4%									
Property Taxes	3,929,135	1,098,938	28.0%									
Franchise Fee Tax	310,500	46,397	14.9%									
All Other Taxes	354,000	91,527	25.9%									
Licenses & Permits	397,339	160,881	40.5%					180				
Fines & Penalties	82,500	41,237	50.0%									
Interest & Rent Income	325,648	150,974	46.4%	4,000	807	20.2%	206,000	8,629	4.2%	240,000	60,732	25.3%
Motor Vehicle In-Lieu	224,902	116,080	51.6%									
Other Intergovernmental Revenues	243,316	97,831	40.2%									
Charges for Current Services	788,900	346,566	43.9%	1,789,869	882,043	49.3%	3,023,000	1,561,805	51.7%	5,511,510	2,861,435	51.9%
Other Revenues	27,500	195,974	712.6%	0	1,557		0	(2,321)		85,000	(20,399)	-24.0%
Total Revenues	8,029,840	2,956,979	36.8%	1,793,869	884,407	49.3%	3,229,000	1,568,293	48.6%	5,836,510	2,901,768	49.7%
Transfers In	1,013,693	489,547	48.3%	30,000						225,420	107,919	47.9%
Total Revenues & Transfers	9,043,533	3,446,527	38.1%	1,823,869	884,407	48.5%	3,229,000	1,568,293	48.6%	6,061,930	3,009,687	49.6%
Expenditures												
General Administration	1,200,122	659,795	55.0%									
Building & Safety	280,283	121,454	43.3%									
Community Services	453,381	231,790	51.1%									
Financial Services	398,563	174,924	43.9%									
Fire	1,413,757	619,190	43.8%									
Planning	567,201	253,388	44.7%									
Police	4,312,225	1,981,683	46.0%									
Public Works- Maint. & Oper.	790,346	335,840	42.5%	2,020,095	875,664	43.3%	2,612,307	878,070	33.6%	6,346,607	1,596,339	25.2%
Public Works- Capital Projects	10,278	71	0.7%	0	0		1,883,248	271,738	14.4%	6,606,950	32,702	0.5%
Economic Development	2,500	2,500	100.0%									
Non Departmental	59,000	8,409	14.3%									
Total Expenditures	9,487,657	4,389,044	46.3%	2,020,095	875,664	43.3%	4,495,555	1,149,808	25.6%	12,953,558	1,629,041	12.6%

**CITY OF SANTA PAULA
CAPITAL IMPROVEMENT PROGRAM
STATUS SUMMARY**

	Project Name	Description	Status
PUBLIC BUILDINGS			
1	735 E. Santa Barbara Street Rehabilitation (Old County Fire Station)	Building not in use and in need of rehabilitation.	
2	Railroad Depot – Remove Lead Based Paint/Repaint	The Railroad Depot is a State Historical Landmark. The existing paint is lead-based and considered hazardous. The existing paint will be removed and abated properly, then repainted with a non-lead based paint.	Contract awarded to Levine-Fricke consultants to analyze paint for lead content and to prepare paint removal & disposal specifications in amount of \$3,500. Contract executed 11/18/04
3	New City Hall – Planning & Preliminary Design	The existing City Hall Complex does not meet current City staffing and space needs for all employees and the public. A consultant will select and evaluate potential sites for the new City Hall Complex.	
4	New Corporation Street Yard – Planning & Preliminary Design	The existing Corporation Yard does not meet current staffing and space needs for Public Works Maintenance and Utilities divisions. The new Corporation Yard will likely be sited with the new Water Recycling Facility. A consultant will be hired to evaluate the Department needs and perform a preliminary design of the facility.	Project architect, Lauterbach Associates, has completed final conceptual plans. Will be incorporated into WRF project
5	Paseo Rehabilitation – 926 E. Main Street	This project would provide a passageway from Main Street to the South Alley parking area. It would also provide public restrooms in the Downtown area. If the \$200,000 identified funding sources do not cover all the improvements, the project could be phased.	Staff working with architect firm, Leach-Mounce, to develop plans for tenant improvements. Plans anticipated to be completed on or about Feb. 22, 2005.
	The Mill and Depot Historic Building Restoration Grant	Funds to restore The Mill and Depot (including painting)	RFP for structural and electrical evaluation of "The Mill" issued on 2/3/05. Responses due 2/22/05.
PARKS & RECREATION			
1	Teague Park Soccer Field Rehab and Master Plan	The City has limited soccer field space, therefore, the Teague Park soccer field is overused. The City wants to install an artificial turf field to increase the playing time per day. A consultant will evaluate the field layout and design an artificial turf field at Teague Park and prepare the bid package to advertise the project for construction.	Contract for master plan and design in the amount of \$81,255 was awarded to CPS Landscape Architects at the 2/7/05 City Council meeting
2	Central Bicycle Trail – Design & Construction	Also known as the Santa Paula Branch Line Bike Trail. This is a planned 32-mile bike trail from Ventura to Santa Clarita. The alignment is generally along the Southern Pacific Railroad right-of-way. There is an existing portion in Fillmore. The Santa Paula portion of the trail is currently being designed and construction of Phase I is anticipated to begin in 2005. The trail is a combination of Class I and Class II trail from 8-12 feet wide.	Caltrans rejected design firm. Project being rebid.
3	Harding Park Master Plan Phase II	This project includes preparation of bid packages for the following work: Entry Way, Tom Moore 1 st and 3 rd base dugouts, Tom Moore Field Grandstand and Concrete Flatwork. This project has been recommended by the Santa Paula Recreation Commission and the Harding Park Advisory Board.	
4	Boys and Girls Club Building Improvements	Improvements/rehabilitation to the building housing the Boys and Girls Club.	
5	Las Piedras Park Recreation Center	This project is to develop concept and construction plans for the center. It may also be able to fund parking improvements. The Las Piedras Park neighborhood has indicated an interest in additional public facilities in the park.	Staff is in negotiations with non-profit developer (Homeboys, Inc.) for construction of neighborhood center in Las Piedras Park.
6	Skate Park Improvements	Construction of a state-of-the-art skate park in Veterans Park is underway.	NOC filed.
7	Las Piedras Park Improvements (Restrooms)	Reconstruction of the restrooms to improve accessibility and safety.	Contract awarded to Apex Gen'l Contractors for \$98,791 on 9/20/04.

	Project Name	Description	Status
	STREET IMPROVEMENTS PROJECTS		
1	Harvard Blvd. Streetscapes	The planting of approximately 370 Queen Palms along Harvard Blvd, comprising replacement tree plantings for those trees removed in the recent past and new plantings for a net increase in street trees.	Plans and specs prepared & issued. Bids due 2/16/05 for construction.
2	Arterial Street Paving	The next arterial street to be repaired if funding becomes available will be Palm Avenue and Santa Paula Street east of Cemetery Road . It is unknown when or how much money will be authorized by the Federal Government in FY 04/05, however, we anticipate knowing in November 2004.	
3	Pavement Maintenance Program	Pavement Maintenance Program – Repair and Slurry Seal City streets at various locations. Update the City's Pavement Management Program	
4	School Crossing Warning Lights – Phase II	The Public Works Department has applied for grant funding for three additional lighted crosswalks. If the City's application is approved by Caltrans, the City will complete the design and bid the project to install lighted crosswalks on Ventura Street at Oak Street; on Palm Avenue at Ventura Street, and on Santa Paula Street at Sixth Street.	
	Green Street Alley	Improvements to Green Street Alley parking lot, planters, irrigation system, street lights and parking lot striping.	Currently under review by Caltrans.
	Route 150 By-Pass Study	Preliminary Plan/Study for Route 150 By-Pass on the east side of Santa Paula	Apply for Grant from VCTC in January, 2005
	Route 126 @ 10th & @ Palm: Traffic Signals		Funds MUST be obligated by September of 2005 for STP Funding per VCTC.

	Project Name	Description	Status
WASTEWATER PROJECTS			
1	Waste Water Treatment Plant Improvements	Planning, design, environmental and site acquisition work toward the ultimate construction of a new Water Recycling Facility to comply with RWQCB requirements.	Responses to Draft EIR comments being drafted.
2	Water/Wastewater System Master Plan	The City of Santa Paula has some neighborhoods 80 to 90 years old. An evaluation of the City's water and wastewater collection systems is required for future improvements and planning. The consultant selected for this project will analyze the system hydraulics and age to develop a master improvement plan.	Draft report to be submitted by consultant late February -early March.
WATER PROJECTS			
1	400 Zone # 2/600 Zone #1 Booster Station Improvements	This project entails the construction of a new booster station at the main reservoir on Tenth Street. The existing booster stations are at the end of their economically useful lives. Replacement is necessary to maintain a reliable supply of water in the 400 and 600 pressure zones. This project is on hold until the water master plan is complete.	Awaiting master plan.
2	Middle Road Mutual Water Company Acquisition	Purchase of the Middle Road Mutual Water Company will complete the "rationalization" of local water systems, with all domestic water services part of the City's water system and all irrigation water systems in private ownership. This purchase will be evaluated after the water master plan is complete.	Awaiting master plan.
3	Fuschia Tank Drain Improvements	The existing tank drain leaks with the possibility of damaging neighboring properties. This project will prevent the water from running to the east, water will be diverted down 10th Street and controlled.	Awaiting development of hospital property.
4	400 Zone Reservoir #2 Design & Site Acquisition	Also known as Teague Tank, the present reservoir is a very old steel bolted tank that is beyond rehabilitation and needs to be replaced. A new tank will also provide additional storage capacity for system optimization. This project is awaiting work on the water master plan.	Awaiting master plan.
5	Well 6 Abandonment	The County of Ventura requires the City to abandon wells not used in a twelve-month period. Well 6 is located on Peck Road. It has not been used in several years. It produced only a small volume of poor quality water, high in iron, manganese and total dissolved solids. A contractor will properly abandon the wells by filling the casing with cement concrete to prevent contamination of the aquifer.	Anticipate award of contract in the amount of \$47,080 for destructions of Wells 6 & 7 to Valley Well Drilling, Inc at 2/22/05 City Council meeting.
6	Well #7 Abandonment	The County of Ventura requires the City to abandon wells not used in a twelve-month period. Well 7 is located in Mill Park. It has not been used in several years. It is not economically viable due to the very low volume of water able to be produced from the well. A contractor will properly abandon the wells by filling the casing with cement concrete to prevent contamination of the aquifer.	Anticipate award of contract in the amount of \$47,080 for destructions of Wells 6 & 7 to Valley Well Drilling, Inc at 2/22/05 City Council meeting.
7	Water Main Replacement Program Phase I and Phase II	The City has several miles of older two-inch steel mainlines that should be upgraded to eight or ten inch C-900 PVC pipe to provide better volume and fire protection. A consultant will be hired to prepare construction bid packages for the water mainline replacements, then the projects will be constructed.	Award contract for \$95,308 to Willdan for design work to replace 12,990 ft. of water mains at Council mtg. 12/8/04. Award contract for \$104,560 to Hawks & Assoc. for design work to replace 15,152 ft. of water mains at Council mtg. 2/7/05.
8	Well #1B Rehabilitation & Pumping Equipment Repairs	Routine well maintenance and rehabilitation to maintain efficiency and longevity of our water production facilities. The project will begin in the Fall of 2004 as water needs diminish.	Awaiting master plan.

	Project Name	Description	Status
9	Fagan Wellfield Evaluation Study	Study to determine optimal site of additional water supply source in the Fagan Canyon Barranca area.	Awaiting master plan.
10	Lemonwood Wellfield Evaluation Study	Study to determine optimal site of additional water supply source; additional supply sources are especially needed on the east side of the City. This work may be completed in conjunction with the Fagan Canyon Development work.	Awaiting master plan.
11	Well #15 Site Study	Study to determine optimal site of additional water supply source.	Awaiting master plan.
12	400 Zone Booster #3 Improvements Design	Project to design additional pumping capacity and to add needed redundancy to the system. This project will follow the water master plan.	Awaiting master plan.
13	Water Storage Capacity/Energy Efficiency Study Update (Orig. 1994)	A study to optimize capital for storage facilities in order to take advantage of "off peak" pumping rates. This project will follow the water master plan.	Awaiting master plan.
14	Reservoirs Safety Improvements (Ladders, Rails, Fall Protection)	Construct various safety features throughout system to comply with Cal/OSHA safety requirements.	Reservoirs have been reviewed. Recommendation Report being prepared.
15	Harvard Blvd. From Peck Road to 12th Street Distribution Main Upgrade Design & Construction	Harvard Boulevard is a combination of eight, ten and twelve inch water mainlines that will be upgraded to an 18 or 20 inch DIP pipe from Peck Road to Twelfth Street. The upgrade is required to improve system reliability and future commercial development in the City's main business corridor. A consultant will be hired to prepare construction bid packages for this project and construction will follow. The project will follow completion of the water master plan.	Awaiting master plan.
16	Electrical Maintenance Program Study	This study will produce a program of planned, scheduled electrical system maintenance to increase reliability of the water system.	Draft report being reviewed by City staff.
17	Steckel Well field to 200 Zone Reservoir Transmission Design	Design project for east/west transmission of water through the City. Presently, east/west transmission capacity is limited such that full utilization of the centralized water conditioning facility is not possible and peak system loads result in increased operating pressure in the system, raising operating costs and increasing risks of leaks and other malfunctions. This project will follow completion of the water master plan.	Awaiting master plan.
18	200 Zone Reservoir #1 Evaluation	Evaluation of existing 100 year old reservoir to provide direction as to upgrades.	RFP being prepared.
19	200 Zone Reservoir #2 Design and Site Acquisition 400,000	Additional storage in the 200 Zone to allow redundancy and to take advantage of "off peak" pumping rates.	Awaiting master plan.
20	Mariposa Dr. (Manzanita to Fern Oak) Main construction	Replace 2-inch steel mainline and tie into main on Fern Oaks. There have been several water leaks in the area in the past.	Design Contract awarded.
21	Yale Court (Palm to Alley to East) Main Construction	Replace 2-inch steel mainline and water services. There have been several leaks in the past.	Design Contract awarded.
22	South Olive (Ventura Street to Harvard) Main Construction	Replace 2-inch steel mainline and water services. There have been several leaks in the past.	Design Contract awarded.
23	Fourth Street (Ventura Street to Harvard) Main Construction	Replace 4-inch steel mainline and water services and upgrade fire hydrant for better fire protection. There have been several water leaks in the past.	Design Contract awarded.

	Project Name	Description	Status
24	Limoneira Ranch to Foothill Road to Briggs Road New Water Line construction 40,000	Part of Middle Road Mutual Water Company acquisition. To improve supply and to create a circulating water system. The project will follow completion of the water master plan.	Awaiting master plan.
25	Santa Paula Street from Cummings to Briggs Road Water Line Design	Part of Middle Road Mutual Water Company acquisition. To tie in Santa Paula mainline into mainline on Cummings Road to create a better circulating system. The project will follow the completion of the water master plan.	Awaiting master plan.
26	Urban Water management Plan 2005	The Urban Water Management Planning Act (Water Code §§ 10610-10657) was adopted in 1983. It requires urban water suppliers to prepare and adopt an Urban Water Management Plan (UWMP) every five years. The last update was for year 2000; by law, it is time to again prepare and adopt the UWMP.	Awaiting master plan.
27	Well #1B Facility Construction	Construction of facilities improvements to Well #1 B.	City staff performing.
28	Well #1 B Rehabilitation Project	This project consists of the periodic rehabilitation of the water well to remove mineral build-up and clogging that occurs in the well. Well production capacity declines with age due to this clogging. This treatment restores capacity.	Awaiting master plan.
29	Flow Meter Replacement	Replacement of worn-out and soon-to-wear-out flow meters at well sites, to maintain optimal system performance and to accurately comply with mandated regulatory reporting requirements.	City staff performing.
30	Park Street Pump & Motor Replacement	Project to add additional pumping capacity and to add needed redundancy to the system. Existing pumps are undersized for the existing pumping demands and are therefore working too hard and are wearing out. The Park Street Pump Station is the sole means for pumping water north of Mill Park. This project will follow the water master plan.	Awaiting master plan.
31	Steckel Water Facility- Building Improvements	Improvements to the building housing the central water conditioning facility to prevent water leakage.	Proposal submitted.
32	Well #11 Site and Piping Improvements	Existing piping is undersized and inefficient causing excess pressures with increased likelihood of leaks and increased operating costs.	City staff performing.
34	Foothill Road, Briggs Road, Santa Paula Street Water Line Construction	Part of Middle Road Mutual Water Company acquisition. To tie in mainlines and to create a better circulating system. This project will follow the water master plan.	Awaiting master plan.