

City of Santa Paula

City Council/Redevelopment Agency

Agenda

MAYOR/CHAIR ROBERT S. GONZALES
VICE MAYOR/VICE CHAIR RALPH J. FERNANDEZ
COUNCILMEMBER/DIRECTOR RICHARD C. COOK
COUNCILMEMBER/DIRECTOR FRED W. ROBINSON
COUNCILMEMBER/DIRECTOR JAMES A. TOVIAS



REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

MONDAY, DECEMBER 19, 2011

6:30 P.M.– REGULAR MATTERS

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JUDY RICE, CITY CLERK/ AGENCY SECRETARY
JAIME M. FONTES, CITY MANAGER/ EXECUTIVE DIRECTOR
KARL H. BERGER, CITY ATTORNEY/ AGENCY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

WELCOME TO THE CITY OF SANTA PAULA CITY COUNCIL MEETING

You are invited to attend all City Council, Redevelopment Agency, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula. The regular meetings of the City Council are also regular meetings of the Redevelopment Agency.

BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

SANTA PAULA CITY COUNCIL/REDEVELOPMENT AGENCY
REGULAR MEETING – DECEMBER 19, 2011
MONDAY – 6:30 P.M. – COUNCIL CHAMBERS

1. **CALL TO ORDER**
2. **INVOCATION**
3. **FLAG SALUTE**
4. **ROLL CALL**
5. **PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

6. **CITY COUNCIL, STAFF COMMUNICATIONS**
7. **APPROVAL OF FINAL AGENDA**
8. **CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

SUGGESTED MOTION: *Motion/Second to adopt the Consent Calendar as presented.*

- A. **Waiver of Reading of Ordinances and Resolutions**– Waive reading of Ordinances and Resolutions appearing on the Agenda.
- B. **Receive and File Reimbursement Reports**– In accordance with Government Code §§ 53232.2, 53232.3, and Resolution No. 6258, receive and file reimbursement reports as specified.
- C. **Minutes**– Approval of Minutes from the Regular City Council Meeting of December 5, 2011. Deputy City Clerk Peggy Higgins’ report dated December 12, 2011.
- D. **Warrants and Certificates**– Review, approve, and file the attached warrants and certifications. Interim Finance Director Sandy Easley’s report dated December 19, 2011.

INVOICES	11/07/11-11/09/11	
WIRE TRANSFERS	11/09/11	
SUBTOTAL		\$ 34,177.68
INVOICES	11/17/11	
WIRE TRANSFERS	11/15/11 – 11/16/11	
SUBTOTAL		\$ 494,979.85
INVOICES	11/22/11	
WIRE TRANSFERS	11/22/11 – 11/23/11	
SUBTOTAL		\$ 651,874.82
INVOICES	11/29/11-12/01/11	
WIRE TRANSFERS	11/30/11	
SUBTOTAL		\$ 1,164,413.49
GRAND TOTAL		<u>\$ 2,345,445.84</u>

- E. **Contracting for Parking Enforcement Management Services**– It is recommended that the City Council: 1) authorize the City Manager or his designee to enter into a contract with CITEZone of Laguna Hills, CA for the provision of parking enforcement management services in a form approved by the City Attorney; and 2) take such additional, related action that may be desirable. Chief of Police Stephen MacKinnon’s report dated December 12, 2011.

- F. **Introduce and Waive First Reading of Ordinance 1241, Amending Dog Licensing Requirements in the Santa Paula Municipal Code**– It is recommended that the City Council: 1) introduce and waive first reading of Ordinance No. 1241, amending Chapter 91-Animals, to change the method of which licenses are issued; and 3) take such additional related action that may be desirable. **ORDINANCE NO. 1241- AN ORDINANCE AMENDING SANTA PAULA MUNICIPAL CODE §§ 91.12 AND 91.13 REGULATING DOG LICENSES WITHIN THE CITY'S JURISDICTION.** Chief of Police Stephen MacKinnon's report dated December 12, 2011.
- G. **Santa Paula Branch Line Bike Trail Project; Final Acceptance and Notice of Completion Filing**– It is recommended that the City Council: 1) accept the construction of the Santa Paula Branch Line Bike Trail Project; 2) authorize staff to record the Notice of Completion for this project; 3) authorize staff to process the close out of this project including, but not limited to, final retention payment; and 4) take such additional, related action that may be desirable. Interim Public Works Director Brian Yanez's report dated December 8, 2011.
- H. **Adoption of Resolution No. 6767 Approving Public Works Revised Standard Construction Drawing No. 110-A**– It is recommended that the City Council: 1) adopt Resolution No. 6767 approving the revised Public Works Standard Construction Drawing No. 110-A; and 2) take such additional, related action that may be desirable. **RESOLUTION NO. 6767- A RESOLUTION APPROVING PUBLIC WORKS STANDARD CONSTRUCTION DRAWING NO. 110-A PURSUANT TO GOVERNMENT CODE SECTION 830.6.** Interim Public Works Director Brian Yanez's report dated December 8, 2011.
- I. **Award of Contract for Las Piedras Park Improvement Project Phase I to U. S. Dash Construction, Inc.**– It is recommended that City Council: 1) allocate \$1,172,028.00 from the FY 2011/2012 approved Capital Improvement Project budget for Las Piedras Park Improvement Project Phase I; 2) authorize the City Manager to execute a contract with U.S. Dash Construction, Inc. for \$899,200 in a form approved by the City Attorney and approve contract change orders as needed for additional work up to the budgeted amount; and 3) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez's report dated December 9, 2011.

9. **ORDER OF BUSINESS**

- A. **Discussion of Athletic Field Fees**- It is recommended that the City Council: 1) consider this report and provide appropriate direction to staff; and 2) take such additional, related actions as may be appropriate. Interim Community Services Director Ed Mount's report dated December 12, 2011.
- B. **Update on City's Efforts to Purchase Waste Water Treatment Facility**- It is recommended that the City Council: 1) receive and file this report; and 2) take such additional, related action as may be desirable. City Manager Jaime M. Fontes' report dated December 13, 2011.

10. **COMMUNICATIONS**

Items of interest that are not on the agenda, such as conference or meeting reports, may be discussed under this item. No action other than "receive or refer to staff" may be taken.

- A. City Manager/Executive Director, Staff, Employees
B. City/Agency Attorney
C. City Council/Redevelopment Agency

11. **REQUEST FOR FUTURE AGENDA ITEMS**

Any Councilmember/Director may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on a future agenda and the description of the agenda item. Any direction to the City Manager/Executive Director to place an item on a future Council/Agency Agenda, do research, or a staff report must be accompanied with a majority vote of the City Council/Redevelopment Agency/Santa Paula Healthcare Authority. The City Manager/Executive Director has discretion as to when the item will come back on the Agenda, unless the City Council/Redevelopment Agency identifies a specific meeting for the item's return.

12. **ADJOURNMENT**

State of California)
County of Ventura) ss
City of Santa Paula)

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____
Deputy City Clerk/Administrative Secretary Peggy Higgins